

First Parish Church Rental Form for Social Occasions

Name _____ Email _____

Address _____

Home phone _____ Cell or Work phone _____

Organization (if applicable) _____

Date Requested _____ Time(s) Requested _____ to _____

Approx. Number Attending _____ Does your organization carry insurance? YES / NO
(if so , please provide documentation)

Are you a Member of First Parish Church in Taunton? YES / NO

Room(s) Requested (*Check all that apply*)

_____ Elizabeth Hall (large meeting/dining room)

_____ Kitchen

Briefly describe your event, with any special requests/set-up instructions:

Rental Fees:

Elizabeth Hall - \$150 for up to six hours

Full Kitchen Use - \$50

*Light kitchen use is included in rental fees. There will be a charge of \$50 to use the kitchen for cooking (versus coffee, snacks or catering) or advance storage of food/supplies. Church cookware and appliances may be used, but not dishes or flatware. Renters must hand-wash all items used.

A 50% deposit must be submitted with this rental form. Remainder of rental fee must be received no later than one week before your event.

Total Rental Fees: \$ _____ Amount of Deposit Included: \$ _____

I agree to indemnify and hold harmless First Parish Church in Taunton and its agents, volunteers and employees from any and all liability, claim or cause of action for any property loss or damage, personal injury, wrongful death or damage to property or persons.

Signature _____ Date _____

Please sign and return this document, along with a signed copy of event policies to

**Administrator
First Parish Church in Taunton
P.O. Box 614
Taunton, Ma 02780**