

First Parish Church Rental Form for Meetings

Name _____ Email _____

Address _____

Home phone _____ Cell/Work phone _____

Organization (if applicable) _____

Recurring Meeting / Single Use Meeting (circle one)

Date(s) requested _____ Time(s) requested _____ to _____

Approx. Number Attending _____ Does your organization carry insurance? YES / NO
(if so please provide documentation)

Are you a Member of First Parish Church in Taunton? YES / NO

Room(s) Requested (check all that apply)

Sanctuary (seats 500+)

Loft (seats 10 to 30)

Elizabeth Hall (seats 20-30 + access to kitchen) *

Sunday School (seats 10 to 20)

Briefly describe your event, with any special requests / set-up instructions:

Rental fees for Recurring Weekday or Evening Meetings: \$100 a month

Single Meetings: Elizabeth Hall - \$150

**Light use of kitchen is included in rental fees. There will be a charge of \$50 to use the kitchen for cooking (versus coffee, snacks or catering). Church cookware and appliances may be used.*

A \$50 deposit must be submitted with this rental form. Remainder of rental fee must be received no later than one week before your event.

Total Rental Fees: \$ _____ Amount of Deposit included: \$ _____

I agree to indemnify and hold harmless First Parish Church in Taunton and its agents, volunteers and employees from any and all liability, claim or cause of action for any property loss or damage, personal injury, wrongful death or damage to property or persons.

Signature _____ Date _____

Please sign and return this document, along with a signed copy of event policies to:

**Administrator
First Parish Church in Taunton
P.O. Box 614
Taunton, Ma 02780**